



Office Use Only

Entry No. _____

Entry Date: _____

1/09

DONOR FORM

St. John the Baptist Catholic School

7th Annual *One Heart at a Time* Gala, Dinner & Auction

Auction date: April 25, 2009 • Deadline for Donations: April 17, 2009

This form must be completely filled out for EACH item donated.

(Name of Individual or Business – EXACTLY as it should appear on printed material)

Organization/Individuals Name: _____

Contact Person: _____ Phone Number: _____

Mailing Address: _____
(Street) (City) (State) (Zip)

Yes, we would like to support St. John the Baptist Catholic School by donating the following:

[] **AUCTION ITEM (S):** *Item Description:* Auction Committee will use this description to create Auction sheets. Please be complete (i.e., all label information for wine, volume, vintage, and varietal, and/or quantity, size, color, number of people, valid dates, and etc.) *Please attach any additional information.*

Donor Retail Value \$

_____	_____
_____	_____

[] **GIFT CERTIFICATE:** *Please indicate any restrictions such as capacity limitation, expiration date, date specification, tax and gratuity not included, etc.*

Donor Retail Value \$

_____	_____
_____	_____

[] PLEASE CREATE A CERTIFICATE FOR THE ITEM – WITH THE ABOVE INFORMATION PROVIDED.

[] **FOOD AND WINE FOR POURING OR OTHER SUPPLIES FOR THE EVENT** (PLEASE SPECIFY ALL DETAILS)

Donor Retail Value \$

_____	_____
_____	_____

PICK UP ARRANGEMENTS: PLEASE INDICATE ANY SPECIFIC NEEDS SUCH AS TIMING, LOCATION OR SIZE AND WEIGHT OF OBJECT:

CONTACT PERSON _____ PHONE NO. _____

Thank you for your support!!

Please make a copy of this form for your receipt. **Federal Tax I.D. number: 68-0078036**

All gifts are tax-deductible as prescribed by law.

PLEASE RETURN ALL CONTRIBUTIONS AND FORMS TO: ST. JOHN THE BAPTIST CATHOLIC SCHOOL

983 NAPA STREET • NAPA, CA 94559 • OR **FAX FORMS TO 707-224-0236**

FOR ANY FURTHER QUESTIONS, PLEASE CALL (707) 224-8388 EXT 0